



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1d

**Meeting Date:** June 8, 2023

**Subject:** Approve Resolution No. 3330: Delegating Duty to Accept Bids and Award Construction Contracts

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Department:** Facilities Support Services

**Recommendation:**

Approve and adopt Resolution No. 3330 Delegating Duty to Accept Bids and Award Construction Contracts.

**Background/Rationale:**

The Governing Board's meeting schedule may not be complementary with the bid opening dates and delaying the award until the next available meeting date would cause unnecessary project delay. Staff recommends that the Governing Board delegate to the Superintendent or designee the authority to accept bids meeting Public Contract and Education Code requirements, execute the contracts, and commence work without the Governing Board taking formal action on any such contracts. This practice has become a normal business process and has been approved by the Board in prior years. The effective dates of this Resolution are June 23, 2023, through August 31, 2023. This Resolution will only be used if approval by the Board at a Board meeting will delay the start of a project.

**Financial Considerations:** N/A

**LCAP Goal (s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Resolution No. 3330

<p><b>Estimated Time of Presentation:</b> N/A</p> <p><b>Submitted by:</b> Rose Ramos, Chief Business &amp; Operations Officer Chris Ralston, Director III, Facilities Management</p> <p><b>Approved by:</b> Jorge Aguilar, Superintendent</p>
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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

**Resolution No. 3330**

BEFORE THE GOVERNING BOARD OF THE  
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
COUNTY OF SACRAMENTO, STATE OF CALIFORNIA

**RESOLUTION DELEGATING DUTY TO ACCEPT BIDS  
AND AWARD CONSTRUCTION CONTRACTS**

WHEREAS, the Sacramento City Unified School District has been and is in the process of accepting bids and awarding prime contracts for various maintenance and construction work; and

WHEREAS, time is of the essence in accepting the lowest responsible and/or best value bid, awarding the contract and completing work, or rejecting bids as appropriate; and

WHEREAS, regular meetings of the Board of Education will not be held on a schedule consistent with the bid opening dates for these facilities projects;

BE IT RESOLVED THAT the Superintendent or his designee is delegated the authority to act on behalf of the Board of Education from June 23, 2023 through August 31, 2023, to award and execute prime contracts to the lowest responsible and/or best value bidder, or reject bids as appropriate; and

BE IT FURTHER RESOLVED THAT should any lowest responsible and/or best value bidder exceed the estimated cost for that prime contract, the Superintendent or designee may award and execute the contract for that work if the Superintendent or designee consults with the Chief Business Officer and determines that the bid should be accepted rather than rebidding the contract; and

BE IT FURTHER RESOLVED THAT any and all contracts entered into on behalf of the District pursuant to this resolution shall be reported to the board at the next regularly scheduled meeting following execution.

State of California                    )  
County of Sacramento                )

PASSED and ADOPTED this 8th day of June, 2023, by the Board of Education of the Sacramento City Unified School District, State of California, by the following vote;

Ayes:  
Noes:  
Absent:

**ATTESTED TO:**

\_\_\_\_\_  
Chinua Rhodes, President, Board of Education, Area 5

Date: \_\_\_\_\_

\_\_\_\_\_  
Jorge Aguilar, Clerk of the Board